



# **Agenda**

## **Ramingining**

### **LOCAL AUTHORITY MEETING**

On

**17 July 2023**

#### **EAST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that an Local Authority Meeting of the East Arnhem Regional Council will be held at the on Monday, 17 July 2023 at .

Dale Keehne  
**Chief Executive Officer**

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

DIAL IN DETAILS:

**Join on your computer or mobile app**

[Click here to join Video Conference Meeting](#)

**Or call in (audio only)**

Dial into the Conference# 02 8318 0005

Meeting ID: 882 568 767#

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## **APOLOGIES**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Apologies and Absence Without Notice
<b>REFERENCE</b>	1790023
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO



### **SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

### **RECOMMENDATION**

**That Council:**

- (a) Notes the absence of <>.**
- (b) Notes the apology received from <>.**
- (c) Notes <> are absent with permission of the Local Authority.**
- (d) Determines <> are absent without permission of the Local Authority.**

### **ATTACHMENTS:**

There are no attachments to this report.

**APOLOGIES**

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<b>ITEM NUMBER</b>	3.2
<b>TITLE</b>	Local Authority Membership
<b>REFERENCE</b>	1790024
<b>AUTHOR</b>	Dale Keehne, Chief Executive Officer

**SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**BACKGROUND**

The meeting needs to consider the membership of the Local Authority.

A Local Authority can have between 6 and 14 members, including the appointed Councillors.

**GENERAL**

Following are the current community members of this Local Authority.

**Ramingining**

Daphne Malibirr  
John Djoma  
Gilbert Walkuli  
Lizzy Mindhili  
Lloyd Garrawurra  
Judith Dhuru  
Fabian Garawirrtja  
Shirley Balalnydju

The following elected Councillors are appointed by the Council as members of the Local Authority.

**Ramingining**

Cr Jason Mirritjawuy  
Cr Robert Yawarngu

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**The Local Authority notes the member list and calls for new members to fill up existing vacancies.**

**ATTACHMENTS:**

There are no attachments to this report.

**CONFLICT OF INTEREST**

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**ITEM NUMBER** 4.1  
**TITLE** Conflict of Interest  
**REFERENCE** 1790025  
**AUTHOR** Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

**BACKGROUND**

The Local Government Act (Chapter 7, Part 7.2, Section 114 – Conflict of Interest) details that “A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or Local Authority if the member or an associate of the member has any of the following interests in how the question is decided:

- (a) A direct interest
- (b) An indirect financial interest
- (c) An indirect interest by close association
- (d) An indirect interest due to conflicting duties”.

**GENERAL**

A conflict of interest is a situation that has the potential to undermine a person’s ability to be impartial because of the possibility of a clash between the person’s self-interest and professional interest or public interest.

When this occurs the Local Authority Member should declare the interest and remove them self from the decision making process.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That the Local Authority notes no conflicts of interest declared at today’s meeting.**

**OR**

**That the Local Authority notes any conflicts of interest declared at today’s meeting.**

**ATTACHMENTS:**

There are no attachments to this report.

**PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	5.1
<b>TITLE</b>	Previous Minutes for Ratification
<b>REFERENCE</b>	1790026
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

**BACKGROUND**

In line with the Northern Territory *Local Government Act 2019* (Chapter 6, Part 6.3, Section 101- 3), The Audit Committee, Council, Council Committee or Local Authority must, at its next meeting, or next ordinary meeting, confirm the minutes (with or without amendment), including any confidential business considered at the meeting, as a correct record of the meeting.

According to the *Local Authority Guideline 1* (Part 12, Section 12.4), Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes of a previous Local Authority meeting.

**GENERAL**

Local Authority members need to read the unconfirmed minutes carefully before they endorse them as a true record of the previous meeting.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That the Local Authority notes the minutes from the additional meeting of 18 April 2023 and the meeting of 15 May 2023 to be true records of these meetings.**

**ATTACHMENTS:**

- 1 Local Authority - Ramingining 2023-04-18 [2045] Minutes.DOCX
- 2 Local Authority - Ramingining 2023-05-15 [2061] Minutes.DOCX



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## Mission

**East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.**

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE RAMINGINING LOCAL AUTHORITY MEETING**

**18 April 2023**

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Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON TUESDAY, 18 APRIL 2023 AT 12:00PM

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**ATTENDANCE**

In the Chair Cr. Jason Mirritjawuy, Cr. Robert Yawarngu, Local Authority Members Daphne Malibirr, Gilbert Walkuli, Lizzy Mindhili, Fabian Garawirrtja and Judith Dhuru.

**COUNCIL STAFF**

Signe Balodis - Regional Manager - Community Development.  
Jennifer Newton - Council Operations Manager – Ramingining.

**GUEST SPEAKERS**

Rachael Norman  
Jay Hill

Minute taker – Nawshaba Razzak, Corporate Planning and Policy Officer

**MEETING OPENING**

Chair opened the meeting at 12:15PM and welcomed all members and guests.

**PRAYER**

Lizzy Mindhili.

**Apologies****3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE****SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

**282/2023 RESOLVED (Robert Yawarngu/Fabian Garawirrtja)**

**That Local Authority:**

- (a) Notes the absence of Lloyd Garrawurra and John Djoma.**
- (b) Notes the apology received from Lloyd Garrawurra and John Djoma .**
- (c) Notes Lloyd Garrawurra and John Djoma are absent with permission of the Local Authority.**

**Conflict of Interest****4.1 CONFLICT OF INTEREST****SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

**283/2023 RESOLVED (Lizzy Mindhili/Daphne Malibirr)**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUNCIL OFFICE ON TUESDAY, 18 APRIL 2023 AT 12:00PM

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That the Local Authority notes no conflicts of interest declared at today's meeting.

**General Business**

**8.1 COMMUNITY DEVELOPMENT PROGRAM REFORM**

**SUMMARY:**

The NIAA would like to consult with the Ramingining Local Authority Chair and members on CDP Reform.

28/4/2023 **RESOLVED (Robert Yawarngu/Jason Mirritjawuy)**

**That Local Authority:**

- (a) Notes the report on CDP reform.**
- (b) Requests a guest speaker from NIAA to come to the next LA meeting on 15 May and discuss the program.**
- (c) Request CDP participants to get training for specific jobs of their interest within each community.**
- (d) Requests CDP activity to be changed to CDP work.**
- (e) Requests CDP to provide a variety of work that meets the job requirements of each community.**
- (f) Requests CDP work to recognise culture responsibilities.**
- (g) Requests CDP to engage with all stakeholders in each community to provide opportunities to their participants to work experience.**
- (h) Requests CDP to provide support for participants who would like to develop a business plan with the view of starting their own business and to provide extended period of support as required.**

**MEETING CLOSE**

The meeting ended at 1:05pm.

This page and the preceding pages are the minutes of the Local Authority Additional Meeting held on Tuesday, 18 April 2023.



## Mission

**East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.**

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE RAMINGINING LOCAL AUTHORITY MEETING**

**15 May 2023**

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUCIL OFFICE ON MONDAY, 15 MAY 2023 AT 10.00AM

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### **ATTENDANCE**

In the Chair Cr. Jason Mirritjawuy, Cr. Robert Yawarngu, Daphne Malibirr, Gilbert Walkuli, , Lloyd Garrawurra. John Djoma, Fabian Garawirtja, Judith Dhuru and Shirley Balalnydju

### **COUNCIL STAFF**

Dale Keehne – CEO.  
Shane Marshall – Director Technical and Infrastructure (via video).  
Andrew Walsh – Director, Community Development.  
Peter Dunkley – Regional Manager, Youth Sport and Recreation.  
Jennifer Newton – Council Operations Manager.

Minute Taker – Wendy Brook, EA to the CEO.

### **GUESTS**

Superintendent Jody Nobbs – Northern Division, Northern Territory Police – Law & Order Community Update.  
Megan Smith – Engagement Assistant Director, National Indigenous Australians Agency.  
Courtney Warr – Executive Director, Territory Housing.  
Joseph Smith – Operations Manager, Country Connect.

### **MEETING OPENING**

Chair opened the meeting at 10.26AM and welcomed all members and guests.

### **PRAYER**

By Daphne Malibirr

### **Apologies**

#### **3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE**

##### **SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**285/2023 RESOLVED (Robert Yawarngu/John Djoma)**

**That Council:**

- (a) Notes the absence of Lizzy Mindhili, Judith Dhuru**
- (b) Notes the apology received from Lizzy Mindhili, Judith Dhuru.**
- (c) Notes Lizzy Mindhili, Judith Dhuru are absent with permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUCIL OFFICE ON MONDAY, 15 MAY 2023 AT 10.00AM

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### **3.2 LOCAL AUTHORITY MEMBERSHIP**

#### **SUMMARY:**

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

**286/2023 RESOLVED (Fabian Garawirrtja/Lloyd Garrawurra)**

**The Local Authority notes the member list and calls for new members to fill up existing vacancies.**

#### **Conflict of Interest**

### **4.1 CONFLICT OF INTEREST**

#### **SUMMARY**

This report is tabled for members to declare any conflicts they have within the agenda.

**287/2023 RESOLVED (Robert Yawarngu/Gilbert Walkuli)**

**That the Local Authority notes no conflicts of interest declared at today's meeting.**

#### **Previous Minutes**

### **5.1 PREVIOUS MINUTES FOR RATIFICATION**

#### **SUMMARY**

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

**288/2023 RESOLVED (John Djoma/Daphne Malibirr)**

**That the Local Authority notes the minutes from the meeting of 20 March 2023 to be a true record of the meeting.**

#### **Local Authorities**

### **6.1 LOCAL AUTHORITY ACTION REGISTER AUTHORITY MEETING.**

#### **SUMMARY**

The Local Authority is asked to review the range of actions and progress to complete them.

**289/2023 RESOLVED (Fabian Garawirrtja/John Djoma)**

**That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUCIL OFFICE ON MONDAY, 15 MAY 2023 AT 10.00AM

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for the Council to endorse.

**MOTION MOVE TO LUNCH BREAK AT 12.26PM**

290/2023 RESOLVED (Robert Yawarngu/John Djoma)

**MOTION MEETING RESUMED AT 12.57PM**

291/2023 RESOLVED (Fabian Garawirrtja/Lloyd Garrawurra)

**General Business**

**8.1 CEO REPORT**

**SUMMARY**

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

292/2023 RESOLVED (Fabian Garawirrtja/John Djoma)

That the Local Authority:

- (a) Notes the CEO Report.
- (b) Calls for greater funding to build on current Youth Sport and Recreation services and engagement, prevention and early intervention.
- (c) Calls for the Director Community Development to develop a range of proposals and report to the next Local Authority, based on input provided today at the Local Authority meeting.
- (d) In relation to Country Connect, that a clear timetable is provided to the Police of their work, confirmation there will be a curfew of 9.00pm for young participants, there be clear consequences if the participants don't follow the program, that this includes school attendance, and that the Country Connect Manager be invited to the next Local Authority meeting to advise on the program.

**8.2 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT  
UPDATES**

This report is tabled for the Local Authority, to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

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MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUCIL OFFICE ON MONDAY, 15 MAY 2023 AT 10.00AM

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**293/2023 RESOLVED (John Djoma/Robert Yawarngu)**

**That the Local Authority notes the Technical and Infrastructure report.**

**8.3 EAST ARNHEM MURAL PROJECT  
SUMMARY**

This report is to provide an update to the Local Authority members on the progress to date of the East Arnhem Mural Project. The report in addition seeks to confirm approval of the concept design.

**294/2023 RESOLVED (Fabian Garawirrtja/Gilbert Walkuli)**

**That the Local Authority:**

**(a) Notes the report.**

**(b) Approves of the final concept design presented in the presentation.**

**8.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE.  
SUMMARY**

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

**295/2023 RESOLVED (Robert Yawarngu/Fabian Garawirrtja)**

**That the Local Authority notes the Youth Sport and Recreation report.**

**8.5 COUNCIL OPERATIONS REPORT  
SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information or updates to members.

**296/2023 RESOLVED (Jason Mirritjawuy/Fabian Garawirrtja)**

**That Local Authority notes the Council Operations Report.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING  
COUCIL OFFICE ON MONDAY, 15 MAY 2023 AT 10.00AM

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**8.6 CORPORATE SERVICES REPORT**

**SUMMARY**

This report presents the financials plus employment statistics as of 30 April 2023 within the Local Authority area.

**297/2023 RESOLVED (Lloyd Garrawurra/John Djoma)**

**That the Local Authority receives the Financial and Employment information as of 30 April 2023.**

**8.7 BUDGET 2023-2024**

**SUMMARY:**

This report is to progress the Regional Plan

**298/2023 RESOLVED (Lloyd Garrawurra/Fabian Garawirtja)**

**The Local Authority notes the proposed draft Annual Plan.**

**QUESTIONS FROM MEMBERS:**

For EARC to work with Uniting Church to improve lighting at the Church Ground.

The members asked when the barge road works would be completed. The Regional Roads Manager advised that they are being arranged and will be expected to be done from June.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGTON  
COUNCIL OFFICE ON MONDAY, 15 MAY 2023 AT 10.00AM

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**DATE OF NEXT MEETING**

17 July 2023.

**MEETING CLOSE**

The meeting terminated at 3.19PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Monday, 15 May 2023.

Unconfirmed

**LOCAL AUTHORITIES**

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<b>ITEM NUMBER</b>	6.1
<b>TITLE</b>	Local Authority Action Register
<b>REFERENCE</b>	1790027
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO

**SUMMARY**

The Local Authority is asked to review the range of actions and progress to complete them.

**BACKGROUND**

The current Local Authority Action Items List, and updates on progress to complete them, is attached.

**GENERAL**

The attached report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented. New actions will be added to the Action Register.

If an action is completed the Local Authority need to request for the item to be removed from the Action Register, for the Council to endorse.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.**

**ATTACHMENTS:**

1 [!\[\]\(235bfe13ebf007ce2eea9e689707fac7\_img.jpg\)](#) Local Authority - Ramingining May 2023.docx

**RAMINGINING ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
01/2020 RESOLVED	That the Local Authority:  a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	25.01.21 – The Local Authorities resolution has been shared with the Department of Chief Minister.  12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing  19.05.2021 – Updated has been provided to the Local Authority Members, with further updates to come.  15.11.2021 – A separate report was presented by the CEO in the meeting.  17.01.2022 – The CEO will provide further updates in the next meeting. The LA will continue to discuss Kava with the community.  02.06.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with and understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.  19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.  21.11.2022 – As above.  16.1.2022 – CEO to provide update next round.

**RAMINGINING ACTIONS**

ACTION ITEM	ACTIONS	STATUS
		<p>20.03.2023 – This is progressing with letters written to the Chief Minister – further updates to be provided.</p> <p><b>26.05.23 - Ongoing</b></p>
Street Naming for New Subdivision	<p><b>001/2022 RESOLVED</b> That the Raminging Local Authority Members consult further with Traditional Owners and the wider community and provide a list to the Director Technical and Infrastructure services through the Community Development Coordinator for tabling in the next LA meeting.</p>	<p>14.03.2022 - There will be a separate report on Street naming in this meeting.</p> <p>02.06.2022 – Ongoing confirmation and consultation still required.</p> <p>12.09.2022 – Ongoing and awaiting confirmation to DTSI &amp; SPW&amp;I</p> <p>19.09.2022 – Confirmed agreement on the new names of the Road in the sub-division to be Maypinyi Road (represents water hole with rainbow snake). The new Close to be called Ngulurdjapin Close (represents resting place of the red kangaroo after being speared).</p> <p>16.01.2023 – Submission lodgement has been made to place names.</p> <p>20.03.2023 – As above, process can take some time.</p> <p><b>15.05.23 – application for road names has been made</b></p>

**RAMINGINING ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Concerns with County Connect Program	Raised concerns over that the Country Connect program that supports youth in trouble, came into community without consulting the Local Authority or Traditional Owners	<p>20.03.2023 - Requests the Director of Community Services to raise these concerns with Country Connect and Bulungunum, to support how to not undermine community safety in Raminging, including pathways to training and jobs, and the need for all parties to work together including involving the NT Police.</p> <p>Would like Country Connect, to attend the next Local Authority meeting to present and discuss their work. And invite the NT Police to be involved in this session.</p> <p>27.04.23 – Letter sent on 5/4/23 and Country Connect accepted the invitation to the Local Authority meeting.</p> <p>15.05.23 – Country Connect joined LA meeting for discussions and further actions to arise out of today's meeting.</p> <p><b>29.06.23 – Ongoing</b></p>
Umpire training for sports.	Requests the Youth Sport & Recreation Regional Manager organise umpire training for sports like basketball and football.	<p>20.03.2023 – YSR Regional Manager to follow up and update to be provided at next Local Authority meeting.</p> <p>15.05.23 - Youth Sport and Recreation has organised umpire training for football and another agency has organised basketball umpire training. This month and next.</p> <p><b>29.06.23 – Confirmation if training has been completed at next LA meeting.</b></p>

**RAMINGINING ACTIONS**

<b>ACTION ITEM</b>	<b>ACTIONS</b>	<b>STATUS</b>
Training in administration etc.,	Requests the Youth Sport and Recreation Regional Manager look into more training, possibly through Charles Darwin University, for Sport and Recreation officers in administration, computer skills, literacy and numeracy.	20.03.2023 – YSR Regional Manager to follow up and update to be provided at next Local Authority meeting. 15.05.23 – All Youth Sport and Recreation officers from all over Region engaged in extensive course. This is in progress. <b>29.06.23 – Confirmation if training has been completed at next LA meeting.</b>
<b>FUTURE ACTION ITEM/ACTION ON HOLD:</b>  Community Oval <b>Stage/Advocacy</b>	Extend the Community Oval Stage and construct a stage at the Church grounds. \$200,000	18.01.2021 Design and engineering being finalised for market release – release due end of November with Construction anticipated February – March 2021 12.05.2021 – Ongoing 19.05.2021 – Project update will be provided at next Local Authority Meeting. Design stage is currently in the process. 15.11.2021 – Construction of lights will begin in January. Ongoing. Quotation will go out in a few weeks. Local authority to put LA money of \$138,934.00 to the community oval stage project. 17.01.2022 - Request for Tender (RFT) for Lighting to be released in two weeks due to capacity and staff leave over the Christmas period. Request For Tender (RFT) documents for the stage to be released to market end of February. 14.03.2022 – will go to the market this Friday 02.06.2022 – To be dealt with in a separate pool

**RAMINGINING ACTIONS**

ACTION ITEM	ACTIONS	STATUS
		<p>22.06.2022 – tender evaluated – pricing beyond available funds – report in this Council meeting.</p> <p>12.09.2022 – Remove from Action and move to Advocacy items.</p> <p>16.01.2023 – No change at this stage.</p> <p><b>20.03.2023 – Oval stage – looking for future grant funding - no change at this stage.</b></p>
<p>181/2021 Series of Murals (re-tabled)</p>	<p>That the Local Authority consider and advise when agreed what significant person or people to include in the series of murals.</p>	<p>12.05.2021 – Ongoing</p> <p>12.10.2021 – LA are still deciding what way they would like to proceed with.</p> <p>17.01.2022 – The CDC to work with the members and provide update (list of items) on the next LA meeting.</p> <p>14.03.2022 – ongoing discussion.</p> <p>02.06.2022 - LA supports the murals to be based on a map of Raminging and its homelands.</p> <p>19.09.2022 – Design consultant to work with community on design.</p> <p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>21.11.2022 – As above.</p>

**RAMINGINING ACTIONS**

ACTION ITEM	ACTIONS	STATUS
		<p>16.01.2023 - Consultant to meet with communities in March.</p> <p>20.03.2023 – Consultant meeting with Community, the children and members on 21.03.23, to discuss what they would like on the map to represent their community.</p> <p>27.04.23 – Community consultations have taken place. Ongoing.</p> <p><b>15.05.23 Report presented on final content – approvals being sought from Members.</b></p>
Council Operations on Public Holidays	Requests a range of traditional and western programs be developed to mark Australia Day, Easter, Anzac Day and NAIDOC Day.	<p>20.03.2023 - Director of Community Services and COM to develop with Community.</p> <p>27.04.23 – Ongoing</p> <p>15.05.23 Work in progress – Consultation with staff to occur.</p> <p><b>29.06.23 – Ongoing – consultation could take some months.</b></p>

**RAMINGINING COMPLETED ACTIONS:**



**RAMINGTON ACTIONS**

White Line Markings on Bitumen Roads		<b>30.6.2022 – completed</b>
Community Entrance Signage Project		<b>22.06.2022 – completed</b>
Oval lighting		<b>30.6.2022 completed</b>
Landfill Trench for Clothing		<b>19.10.22 Completed.</b>
Noise concerns	Noise concerns have been raised by the Local Authority with the Police.	<b>20.03.2023 – No ongoing concerns Action to be removed – awaiting approval of April Council meeting.</b>  <b>27.04.23 – Approved removal - April Council meeting.</b>

## **GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	7.1
<b>TITLE</b>	Northern Territory Police - Law & Order Community Update
<b>REFERENCE</b>	1766623
<b>AUTHOR</b>	Andrew Walsh, Director Community Development



### **SUMMARY**

This report is for a law and order update to be provided to the members of the Local Authority by an officer of the Northern Territory Police.

### **GENERAL**

Northern Territory Police to provide an update on community safety and law and order, and allow for discussion and the expression of views of Local Authority Members.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

### **RECOMMENDATION**

**That the Local Authority thanks the Guest Speakers for their update.**

### **ATTACHMENTS:**

There are no attachments to this report.

## **GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	7.2
<b>TITLE</b>	Guest Speaker - Emily De Klerk, Public Health Nutritionist - Miwatj Health Aboriginal Corporation
<b>REFERENCE</b>	1791145
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO



## **GENERAL**

Emily will be providing feedback on the food security community consultation, on which Miwatj previously sought the approval of the Local Authority members.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**The Local Authority thanks the guest speaker for her presentation.**

## **ATTACHMENTS:**

There are no attachments to this report.

## **GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	7.3
<b>TITLE</b>	Guest Speaker - Megan Smith, Engagement Assistant Director - National Indigenous Australians Agency
<b>REFERENCE</b>	1791146
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO



## **GENERAL**

Megan will be providing the Local Authority members with information on the Aboriginal and Torres Strait Islander Voice and Referendum.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**The Local Authority thanks the guest speaker for her presentation.**

## **ATTACHMENTS:**

There are no attachments to this report.

## **GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	7.4
<b>TITLE</b>	Guest Speaker - Mel George, Executive Director - Bula' Bula Arts
<b>REFERENCE</b>	1791147
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO



## **GENERAL**

Mel would like to share some of the current successes of Bula' Bula Arts with the members, from the viewpoint of being one of the only locally owned Yolngu businesses in community.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**The Local Authority thanks the guest speaker for her presentation.**

## **ATTACHMENTS:**

This report does not have any attachments.

## **GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	7.5
<b>TITLE</b>	Guest Speaker - Maryanne Walley, Engagement Officer - Australian Electoral Commission
<b>REFERENCE</b>	1791148
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO



## **GENERAL**

Maryanne would like to provide information on Australian Electoral Commission enrolment and engagement work in remote communities, ahead of the referendum.

Additionally Maryanne would like to answer any questions that the Local Authority members may have.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**The Local Authority thanks the guest speaker for her presentation.**

## **ATTACHMENTS:**

This report does not have any attachments.

## **GUEST SPEAKERS**

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<b>ITEM NUMBER</b>	7.6
<b>TITLE</b>	Guest Speaker - Alastair King, CEO - Arnhem Land Progress Aboriginal Corporation
<b>REFERENCE</b>	1791268
<b>AUTHOR</b>	Wendy Brook, Executive Assistant to the CEO



## **GENERAL**

Alastair would like to join the Local Authority members to discuss the impacts of anti-social behavior on communities.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**The Local Authority thanks the guest speaker for his presentation.**

## **ATTACHMENTS:**

This report does not have any attachments.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	CEO Report
<b>REFERENCE</b>	1790028
<b>AUTHOR</b>	Dale Keehne, Chief Executive Officer

**SUMMARY**

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

**Congratulations Cr. Kaye Thurlow**

I would like to congratulate Councillor Kaye Thurlow on her appointment as a Member (AM) in the General Division of the Order of Australia, in recognition of her remarkable dedication and service to the Indigenous community of East Arnhem Land.

This prestigious honour celebrates her lifelong commitment and significant contributions to the region, some of which are outlined below:

East Arnhem Regional Council:

- President, 2018-2021.
- Deputy President, 2022, 2017-2018 and 2010-2012.
- Councillor, Gumurr Marthakal Ward, since 2008.
- Former President, Latitude 12 Committee.
- Former Executive Committee Member, Local Government Association of the Northern Territory (LGANT).
- Representative Member, LGANT.
- Former Secretary, Galiwin'ku Community Advisory Board.
- Former Member, Galiwin'ku Local Reference Group.
- Member, Galiwin'ku Local Authority, current.
- Member, Galiwin'ku Housing Reference Group, current.
- Representative Member, Northern Territory Place Names Committee, current.

Shepherdson College (formerly Elcho Island Mission School):

- Principal, 2006-2007.
- Assistant Principal, 1997-2001, and 2003-2005.
- Founder, Senior Yolngu Management Team, 1999.
- Teacher, 1969-1975.

Milingimbi School:

- Principal, 1994.
- Assistant Principal, 1992-1997.
- School Librarian, 1991-1992.
- Teacher-Linguist, 1985-1988.

Education:

- Teacher, Lajamanu School (Hooker Creek School), 1983-1984.



### Cultural Preservation:

- Initiated the update of Galiwin'ku community genealogical records in coordination with Galiwin'ku Community Incorporation, 2002.

Cr. Thurlow's work has made a lasting impact on the Indigenous community, and this well-deserved recognition is a testament to her unwavering dedication. East Arnhem Regional Council extends heartfelt congratulations to Councillor Kaye Thurlow for this prestigious achievement.

### Kava and Alcohol Management

The Regional Executive Director of the Department of the Chief Minister and Cabinet has confirmed that ARDS, Miwatj Health and Yalu have been engaged to develop how to consult with communities and homelands on issues on the possible legal sale of kava and alcohol in the region.

The community of Ramingining may be the first community to trial and develop the consultation process. The NT Government will continue to seek confirmation of matching funds from the Australian Government for full consultation to be held across the region.

### National General Assembly

The nominated delegation of Deputy President Lionel Jaragba, Councillor Bandi Wunungmurra and Local Authority Member for Galiwinku Cyril Bukulatjpi, with myself as CEO, Andrew Walsh as Director Community Development and Divyan Ahimaz, our Strategic Community Development Strategic Manager – had a very successful visit at this and the range of other meetings on the trip to Canberra from the 13 to 16 June.

The Motion Council put up for improved telecommunications was successfully passed, with a number of similar motions from other Councils. Our Council's second motion, for better and better funded Australia Post Services, was passed with full support of all 537 member Councils across Australia.

A total of 145 motions were considered and decided by the Assembly delegates, from some 280 Council submissions.

Cyril Bukulatjpi also spoke strongly to the entire National General Assembly in favour of a motion being vigorously debated by other Councils, for the active support of Councils of the yes campaign for an Indigenous Voice to Parliament. The motion was passed with a majority of approximately 3 to 2.

### Council of Local Governments of Australia

For the first time in 16 years a meeting between elected the representatives from across Australia's 537 Local Governments was held with the Prime Minister, and all Ministers of the Federal Government.

A wide range of issues were raised and questions answered from a series of panels of 3 to 4 Federal Ministers, and the assembled Local Government representatives.

### Special Delegation Meetings and Outcomes

A number of extra meetings were arranged to maximise the value and impact of our Council delegation to Canberra.

### Governor-General of Australia

We first met with the Governor-General of Australia, the Honourable David Hurley at his Government House residence. He invited the delegation to a formal extended discussion, during which a range of important issues were discussed, and experiences shared.

This was accompanied by a tour of the Governor-General's residence and facilities, including a Traditional Owner and introduction to a ceremonial 'Yarning Circle' that has been recently established in the grounds of Government House.

### Senator and Assistant Minister - Malarndirri McCarthy

Our first meeting was with our NT Senator and Assistant Minister for Indigenous Australians, Malarndirri McCarthy, her Chief of Staff and a senior representative of Minister Linda Burney. Deputy President Lionel Jaragba led our delegation in discussions of Council's formal commitment to support the Yes Campaign for an Indigenous Voice to Parliament. That included how Council will provide community level support for enrolment, awareness, the Yes Case, and participation in the Federal Referendum to be held later this year.

Our delegation also raised the need for the formal recognition of East Arnhem and other regional councils as Aboriginal Controlled Regional Governments, by the Australian and Northern Territory Governments. We agreed to a requested from the Minister to provide further information of formal resolutions of the Australian Local Government of Australia NGA and Local Government of the Northern Territory General meetings over the last two years, and other important information that supports this call for recognition.

### Chief Executive Officer of the National Indigenous Advancement Agency – Jody Broun

A very positive and productive meeting was held with the CEO of the NIAA in person at the NIAA National Office, with the State Manager and Arnhem Land Regional Manager joining by videoconference.

Discussions covered key topics, including seeking restorative justice within our communities and justice reinvestment, including training and a clear pathway to jobs.

Galiwinku Local Authority Member Cyril Bukulatjpi spoke of how Local Authorities are at the heart of the work of Council of engaging with each community, and government to help improve people's lives.

Significantly, in the meeting the CEO of NIAA offered to coordinate all the Secretaries of all the Federal Government Departments that are due to attend the Garma Festival in early August, to meet with Council. We committed to bring in all Councillors and a number of Local Authority Members also to meet in Nhulunbuy, to discuss a wide range of issues of importance to the people of the region.

These issues could range from effective youth justice and engagement and making the new Community Development Program (CDP) real again, to significant upgrades to road, telecommunications and much needed cyclone shelter infrastructure, to proper recognition of the role and value of Aboriginal Controlled Local and Regional Government, to help achieve real progress through Closing the Gap, Local Decision Making and, if successful the Local, Regional and National Indigenous Voice to Parliament and the Executive arms of Government.

Prime Minister, Federal Minister for Indigenous Australians and NT Member for Lingiari

Prime Minister Anthony Albanese joined Minister for Indigenous Australians Linda Burney, and the Member for Lingiari Marion Scrymgour in a significant meeting with representatives of the nine Aboriginal Controlled Regional Local Government Councils of the Northern Territory.

An extensive discussion was held on many issues of importance to Indigenous people across the regions.

This included a call to action for the creation of in-community facilities to provide effective and coordinated engagement and support of young offenders, to provide them a pathway out of incarceration, and into a healthy life, training and employment.

Cyril Bukulatjpi, Local Authority Member for the community of Galiwinku, in the Gumurr Marthakal cultural area, of East Arnhem Regional Council – spoke directly with the Prime Minister at the meeting. He asked “is the Voice going directly to the Parliament on strategic programs, projects.”

Prime Minister Albanese responded positively that “Yes, it certainly will go directly to Parliament, but also, importantly, to Executive Government....if you have a structure that can give you advice, then governments can seek that advice.”

Regional Councils Collective Support of the Yes Campaign

Following the meeting with the Prime Minister, Minister Burney and NT Member of Parliament for Lingiari, the Regional Council Mayors, Deputies, Councillors and CEOs met. It was agreed that all Regional Councils that had not yet formally considered and endorsed the Yes Campaign to the Indigenous Voice would arrange to do so in coming weeks, and come together to mark a clear public Statement of Support. Work is underway to ensure this happens.

Advocacy Meeting with the NT Chief Minister and Cabinet

The Local Government Association of the Northern Territory (LGANT) have done a very good job of arranging a meeting of all member Councils with the Chief Minister and her Cabinet of Ministers, on 21 June 2023. East Arnhem Regional Council and other councils have contributed to a list of 20 Advocacy points that have been provided to the Ministers and their government departments ahead of the meeting to consider and prepare.

I raised a number of points at the meeting on behalf of Council. These included renewed joint efforts to secure funding for a cyclone shelter / multipurpose recreation hall at Yirrkala, in community government service centres including expanded Australia Post, MVR and other essential services, and the need for the nine Aboriginal Controlled Regional Councils to be properly recognised in policy and program development through Closing the Gap, Local Decision Making, the Indigenous Voice if successful and eligibility for a range of grants we currently cannot access, as Councils are considered as ‘not Indigenous’ organisations.

I had follow up discussions with other councils on the development of a united position and action on the Yes Campaign for the Indigenous Voice. This includes each regional council gaining a formal resolution in support of the Yes Campaign, a commitment to provide practical support to make it happen. Plans are being made for a joint signing of all nine Aboriginal

Controlled Regional Local Government Councils at our Nhulunbuy Council Office in late August or early September, ahead of the Referendum.



Attached is a summary of the Local Authority Act in addition to Guideline 1 of the Act for reference.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

## **RECOMMENDATION**

**That the Local Authority notes the CEO Report.**

## **ATTACHMENTS:**

- 1  guideline-1-local-authorities.pdf
- 2  local-authorities-under-the-new-act.pdf

# ***Guideline 1: Local Authorities***

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## ***Guideline 1: Local Authorities***

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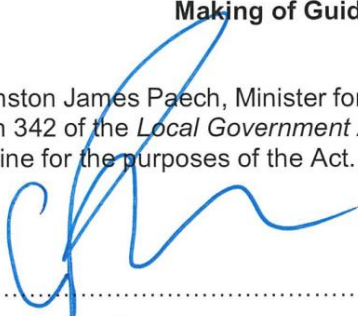
### **LOCAL GOVERNMENT GUIDELINE NO. 1**

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*Local Government Act 2019*

#### **Making of Guideline**

I, Chanston James Paech, Minister for Local Government, under section 342 of the *Local Government Act 2019*, hereby make this Guideline for the purposes of the Act.



.....  
Minister for Local Government

**14 / 06** / 2023

# Guideline 1: Local Authorities

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## 1 Title

- 1.1 This Guideline is titled *Guideline 1: Local Authorities*.

## 2 Commencement

- 2.1 This Guideline commences on 1 July 2023. All previous versions of this Guideline are revoked.

## 3 Definitions

For the purposes of this Guideline:

**Act** means the *Local Government Act 2019*.

**council** means a council for a region.

**member** means a local authority member.

**provisional decision** means a decision, by majority vote, made by the members at a provisional meeting (see clause 12.5).

**provisional meeting** means, at the time and place set for a local authority meeting when a quorum has not been established, at least one third of members are present and agree to hold a meeting (see clause 12.1).

## 4 Establishing and maintaining local authorities

- 4.1 A council must establish and maintain the local authorities for the council listed in the Schedule to this Guideline.
- 4.2 A council must determine the area for each of its local authorities.

## 5 Administrative support

- 5.1 The CEO (or the CEO's delegate) is responsible for ensuring that each of the council's local authorities are provided with sufficient administrative support.
- 5.2 Council staff providing administrative support to meetings may, only at the request of a member, give informed advice during a meeting.

*Note for clause 5.2*

*Council staff may, through the chairperson, provide information of an administrative or operational nature at any time to support meeting processes.*

## 6 Local authority members

- 6.1 A council must decide, by council resolution, the number of members for each local authority. There must be at least 6 members and a maximum of 14 members for each local authority, unless the Minister approves a different maximum number of members for a particular local authority. Different local authorities of a council may have different numbers of members.

*Note for clause 6.1*

*Section 77 of the Act covers specific requirements for the constitution (membership) of a local authority.*

- 6.2 A council may appoint a person to be a member if they have a sufficient connection to the community or communities in the local authority's area.
- 6.3 A council must keep a register, accessible on the council's website and at the council's public office, of the following information in relation to each member of a local authority:
- (a) the member's name;
  - (b) the date of appointment;

## ***Guideline 1: Local Authorities***

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- (c) the local authority the member represents;
- (d) whether the member is a council member or otherwise a community member;
- (e) the date of the cessation of the member's membership (if applicable).

### **7 Policy for appointments and resignations**

- 7.1** A council must have a policy for its local authorities that provides for the following:
- (a) the CEO calling for nominations as soon as practicable after a vacancy arises and allowing at least 21 days for nominations to be received;
  - (b) how the call for nominations is to be advertised and promoted so that residents of the local authority area know about it, know who to give a nomination to and when nominations close;
  - (c) consideration of the nominations received – which must be an item of business at the first ordinary meeting of the council after nominations close;
  - (d) the selection process and the term of appointment of the chairperson;
  - (e) the process for the resignation of a member in writing;
  - (f) how, and in what circumstances, appointment of a member may be revoked or otherwise cease.

*Example for clause 7.1(f)*

*The policy may state that the council will consider revoking an appointment where a member is absent, without permission of the local authority, from two consecutive local authority meetings.*

### **8 Minimum number of meetings**

- 8.1** The CEO must ensure that at least 4 meetings for each local authority are held in a financial year.
- 8.2** Provisional meetings may be counted to satisfy the minimum number of meetings.

### **9 Meeting rules**

- 9.1** Members of each local authority must appoint the chairperson of the local authority for a specified period.
- 9.2** If a member is unable to attend a meeting, the member cannot send a proxy or substitute to attend the meeting in the place of the member.

### **10 Local authority payments**

- 10.1** Council members and council staff are not eligible to a local authority payment in relation to attending local authority meetings or provisional meetings.
- 10.2** Eligible members of local authorities are entitled to the respective local authority payment for each local authority meeting or provisional meeting they attend, as determined by the Remuneration Tribunal.

To access the Remuneration Tribunal's Determination of Allowances for Members of Local Government Authorities, visit [cmc.nt.gov.au](http://cmc.nt.gov.au).

### **11 Local authority meetings**

- 11.1** The agenda for local authority meetings must be prepared in consultation with the chairperson of the local authority and include the following:
- (a) any declarations of conflicts of interest by members;
  - (b) items requested by members;
  - (c) any reports on service delivery issues in the local authority area;

## **Guideline 1: Local Authorities**

- (d) any responses from the council to matters raised at a previous local authority meeting or provisional meeting;
  - (e) a written report from the CEO (or the CEO's delegate) on current council services in the local authority area;
  - (f) after a council meeting that has considered local authority projects – a written report from the CEO (or the CEO's delegate) on what projects have been approved or the reasons why projects have not been approved;
  - (g) a current financial report for the local authority area (see clause 14.1);
  - (h) visitor presentations;
  - (i) any relevant petitions affecting the local authority area;
  - (j) general business.
- 11.2** Once in each financial year, a local authority agenda must include a review of:
- (a) the council's annual report for the previous financial year; and
  - (b) the council's proposed regional plan for the next financial year; and
  - (c) the council's budget for proposed projects for the local authority area for the next financial year; and
  - (d) any relevant community plan of the council or local authority.
- 11.3** A local authority can confirm the minutes of a provisional meeting. Confirmation of the minutes does not amount to ratification under clause 11.5.

*Note for clause 11.3*

*A local authority must, at its next meeting, confirm the minutes (with or without amendment) as a correct record of the meeting (see section 101(3) of the Act).*

- 11.4** The minutes of a local authority meeting must number, date and reference each decision in such a way to identify it as a decision of the local authority (as opposed to a provisional decision – see clause 12.6).
- 11.5** A local authority can ratify a provisional decision at a subsequent local authority meeting, and if it chooses to do so, it becomes a decision of the local authority.

*Notes for clause 11*

- 1 Section 97(3) of the Act requires that notice convening a local authority meeting, which includes the agenda, must be publicly available on the council's website and at the council's public office.*
- 2 Section 102(2) of the Act requires that a copy of local authority minutes must be publicly available on the council's website and at the council's public office within 10 business days after the date of the meeting.*

## **12 Provisional meetings**

- 12.1** If there is no quorum for a local authority meeting, but one third of total members are present, the members who are present may hold a **provisional meeting**.
- Example for clause 12.1*
- If there are 9 total members of a local authority and 6 members are unable to attend, the 3 members who are present may agree to hold a provisional meeting.*
- 12.2** A provisional meeting does not have the powers or functions that the council may have delegated to the local authority.
- 12.3** During a provisional meeting, all agenda items may be discussed. Minutes must be taken and the minutes must clearly state that it was a provisional meeting.
- 12.4** Members at a provisional meeting can confirm the minutes of a previous provisional meeting. However, members at a provisional meeting cannot confirm the minutes



## Guideline 1: Local Authorities

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of a previous local authority meeting.

- 12.5 Members at a provisional meeting may, by majority vote, make recommendations to the council, provided any such recommendations are qualified as being a decision of the members at a provisional meeting (**provisional decision**).
- 12.6 The minutes of a provisional meeting must number, date and reference each decision in such a way to identify it as a provisional decision.
- 12.7 A copy of the minutes from provisional meetings must, within 10 business days after the date of the meeting, be available to the public on the council's website and at the council's public office.

### 13 Consideration of minutes

- 13.1 Minutes from provisional meetings (whether unconfirmed or confirmed) must be tabled at the next ordinary meeting of the council and included in the agenda.

*Note for clause 13.1*

*Sections 101(4) and 101(5) of the Act have an equivalent requirement for local authority meetings.*

- 13.2 Any items for attention raised in the minutes of a local authority meeting or provisional meeting must be considered by the council at the next ordinary meeting.
- 13.3 The council's response to the minutes from provisional meetings must be recorded in the minutes of the meeting of the council.

*Note for clause 13.3*

*Section 101(5) of the Act has an equivalent requirement for local authority meetings.*

### 14 Reporting

- 14.1 For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.
- 14.2 The council must report back to the local authority on its response to the provisional meeting minutes (see clause 13.3).

*Note for clause 14.2*

*Section 101(6) of the Act has an equivalent requirement for local authority meetings.*

- 14.3 It is best practice for a council to reference local authority decision numbers or provisional decision numbers (as the case requires) in the council's regional plan and annual report in relation to local authority priorities, projects and activities.

*Note for clause 14.3*

*Refer to sections 34(1)(c) and 291(1)(b)(iii) of the Act for relevant legislative requirements.*

## Guideline 1: Local Authorities

### Schedule

Local authorities to be established and maintained by councils:

#### Barkly Regional Council:

1. Ali Curung
2. Alupurrurulam
3. Ampilatwatja
4. Arlparra
5. Elliott
6. Tennant Creek
7. Wutunugurra (Epenarra)

#### Central Desert Regional Council:

8. Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
9. Atitjere
10. Engawala
11. Lajamanu
12. Laramba
13. Nyirripi
14. Willowra
15. Yuelamu
16. Yuendumu

#### East Arnhem Regional Council:

17. Angurugu
18. Galiwin'ku
19. Gapuwiyak
20. Gunyangara
21. Milingimbi
22. Milyakburra
23. Ramingining
24. Umbakumba
25. Yirrkala

#### MacDonnell Regional Council:

26. Amoonguna
27. Areyonga
28. Finke (Aputula)
29. Haasts Bluff (Ikuntji)
30. Hermannsburg (Ntaria)
31. Imanpa
32. Kaltukatjara (Docker River)
33. Kintore (Walungurru)
34. Mt Liebig (Amundurrngu)
35. Papunya
36. Santa Teresa (Ltyentye Apurte)
37. Titjikala
38. Wallace Rockhole

#### Roper Gulf Regional Council:

39. Barunga
40. Beswick (Wugularr)
41. Borroloola
42. Bulman
43. Jilkminggan
44. Manyallaluk (Eva Valley)
45. Mataranka
46. Minyerri (Hodgson Downs)
47. Ngukurr
48. Numbulwar
49. Robinson River
50. Urapunga

#### Tiwi Islands Regional Council:

51. Milikapiti
52. Pirlangimpi
53. Wurrumiyanga (Nguui)

#### Victoria Daly Regional Council:

54. Amanbidji
55. Bulla
56. Kalkaringi / Dagaragu
57. Nauiyu (Daly River)
58. Pine Creek
59. Timber Creek
60. Yarralin / Pigeon Hole

#### West Arnhem Regional Council:

61. Gunbalanya (Oenpelli)
62. Maningrida
63. Minjilang
64. Warruwi

#### West Daly Regional Council:

65. Nganmarriyanga
66. Peppimenarti
67. Wadeye

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**Resource No. 17**

# Local Authorities under the new Act

## Summary

Local authorities play a vital role in the community by working with councils and ensuring that community interests are considered in council's decision making. The aim of local authorities is to foster positive and constructive working relationships between council and community members.

Community members have the opportunity to raise matters to the local authority – this provides a local forum for the community to have their say and for their voice to be heard.

Some of the key roles of local authorities are to:

- represent the interests of the community or communities within the local authority area to inform and make recommendations to council;
- work with council to provide and develop local projects; and
- exercise powers that are delegated to the local authority by the council.

The *Local Government Act 2019* (the Act), which commenced on 1 July 2021, includes changes for local authorities that identify the key functions and relationships between a council for a region and its local authorities.

The Act has new regulations and guidelines. The regulations are the *Local Government (General) Regulations 2021* and *Local Government (Electoral) Regulations 2021*. The guideline relating to local authorities is called 'Guideline 1: Local Authorities'.

Acts are laws that provide broad legal principles. Regulations are laws that provide specific details for an Act. The General Regulations cover, in relation to local authorities:

- public access to meetings;
- meeting minutes; and
- access to records (e.g. minutes).

Guidelines are rules and standards made by the Minister for Local Government. Guideline 1 is important as it has a list of all the local authorities in the Northern Territory (see the Schedule). Guideline 1 also creates rules, local authority processes, and how provisional meetings are to operate – as well as what a council must do in terms of reporting to a local authority.

Some of the topics Guideline 1 deals with include:

- appointments and resignations;
- sitting fees; and
- local authority meetings and provisional meetings.

## Important rules about local authorities

There are some important rules to remember about local authorities. For extracts of relevant sections in the Act, please refer to **Resource No. 18 – Local Authorities**.

- The Act requires a council to appoint **at least 1 council member** (for the ward) to be a local authority member for each of its local authorities. **There is no limit to the number of council members (for that ward) who can be appointed to a local authority** (see section 77 of the Act).
- The Act requires a council to **seek advice and recommendations from its local authorities** in relation to the council's budget, priorities for expenditure, service delivery, regional plans, strategic directions, and funding (see section 81 of the Act).
- The Act requires a council to **include in their annual report the activities of its local authorities** for the relevant financial year, such as any local authority projects (see section 291(1) of the Act).
- Guideline 1 requires a council to keep an **up-to-date register of its local authority members** and make this available on the council's website and at the council's public office. This allows community members to know who are their local authority members (see clause 6.3).
- Guideline 1 requires the council to provide, at each local authority meeting (or provisional meeting), a **financial report of the actual results against the latest approved budget for a local authority area**. This financial report must also be listed as part of the local authority's agenda items (see clauses 11.1(g) and 14.1).

## Questions and Answers

### 1. What is a 'quorum'?

A quorum is a way of saying that there are enough members present to have a meeting. In the Act, a quorum is reached when a majority of members are present. For example, if there are 9 total members of the local authority, there must be at least 5 members present.

The 'total members' means the number of local authority members appointed by the council to that local authority (and who have not resigned or otherwise ceased to be a member).

### 2. What is a 'provisional meeting'?

If there is no quorum, the members who are present may agree to hold a meeting if there is at least one third of the total members present. For example, if there are 9 total members of the local authority, there must be at least 3 members present to hold a provisional meeting.

A provisional meeting allows the members who are present to discuss all agenda items. The meeting must clearly identify in the minutes that it was a provisional meeting.

#### Minimum numbers of members present to hold a provisional meeting

6 members total = **2 members**

10 - 12 members total = **4 members**

7 – 9 members total = **3 members**

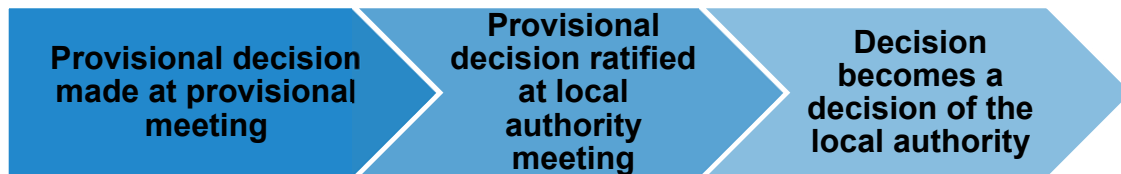
13 – 14 members total = **5 members**

## Local Authorities under the new Act

**3. What is a provisional decision?**

A provisional decision is a decision made by members at a provisional meeting. However, it must be clearly identified that this decision of a provisional meeting, rather than a local authority decision.

A local authority meeting (where quorum has been reached) can choose to ratify ('approve') a provisional decision – this decision then becomes a decision of the local authority:

**4. Who is eligible to be a local authority member?**

There is a requirement that at least 1 council member be appointed to each local authority. The council member who is appointed must be a member for the ward where the local authority is located. Additionally, members of the community within a local authority area are eligible.

**5. Is there a required number of local authority meetings?**

Yes, there must be a minimum of 4 local authority meetings held in a financial year. Provisional meetings may be counted to reach this required number of meetings.

**6. Can local authorities have a rotating chairperson?**

In Guideline 1, councils need to have a policy for local authorities that includes determining the term of the chairperson. If the local authority wants to have different chairpersons throughout the year, it will need to make a decision to appoint each chairperson (and the term of the chairperson) in accordance with the council's policy.

**7. How does a local authority raise community issues to the council?**

Local authority members need to work closely with the community to gather feedback and understand issues that affect their community. Members of the community can talk with their local authority member, who then may raise those issues during discussions at local authority meetings. The local authority may then decide to provide advice or recommendations to the council.

For example, if a community wishes to start a new recycling program – this can be raised with the local authority who could make a decision to recommend a recycling project to the council.

**8. How do local authorities work with the council?**

Some of the ways that local authorities work with the council include:

- taking the views of local communities back to the council and acting as advocates;
- contributing to the development of the council's regional plan;

## Local Authorities under the new Act

- making recommendations to the council in relation to council's service delivery.

*Please refer to sections 78 and 81 of the Act for more information.*

### 9. Do local authorities have decision-making powers?

A council may delegate specific decision-making powers to a local authority. Generally, local authorities provide advice and recommendations on issues affecting the local authority area to the council.

***Please note, while local authorities may have powers delegated to it by the council, these powers cannot be exercised at a provisional meeting.***

### 10. What is the role of Council when it has delegated its powers to a local authority?

Where a council has delegated its decision-making power to a local authority, the authority would make the decision on the delegated matter. Council may note the decision made by the local authority.

Please note that the Council can withdraw its delegation of power to a local authority at any time.

### 11. Do local authority members receive an allowance?

Local authority members (who are not council members) are entitled to a sitting fee for being a local authority member. Council members may be entitled to an extra allowance for attending local authority meetings, in accordance with council's policy. Please refer to Guideline 1.

### 12. How will residents of a community know who is a local authority member?

The council must keep an up-to-date register (list) of the local authority members for each local authority. This register must be available on council's website and at the council's public office.

### 13. Does the council have to provide any reports to the local authority?

There are 2 main reporting requirements for a council:

1. **Financial reports** – the council must provide the local authority with a current financial report of actual results against the latest approved budget for the local authority area.
2. **Response to meeting minutes** – council must provide a response to the meeting minutes of a local authority meeting (or provisional meeting).

### 14. Can a local authority member have a conflict of interest?

Yes, conflict of interests provisions apply to local authority members. Local authority members must declare any conflict of interests at a local authority meeting or to the council CEO. If a local authority member has a conflict of interest, they cannot participate and must leave the room while the matter is being discussed or decided. ***Please refer to sections 114 and 115 of the Act.***

**15. Are local authority meetings open to the public?**

Generally, local authority meetings are open to the public and any interested party can attend. Minutes and agendas of a local authority meeting also need to be publically available on the council's website. However, a local authority meeting may be closed from the public if a local authority is considering confidential business.

**16. Do I need to resign as a local authority member if I am a candidate for a local government election?**

A local member who wishes to run for a local government election does not need to resign.

**17. Do I need to resign as a local authority member if I am a candidate for a Legislative Assembly (Territory) election?**

If a local authority member wishes to run for a Legislative Assembly election, they will need to resign in writing from being a local authority member before they 'nominate' as a candidate.

For example, a local authority member could announce that they are going to nominate as a candidate and still remain on the local authority. However, they ***must resign from the local authority before they lodge their nomination form*** with the Electoral Commission.

**18. How do I resign if I am a local authority member?**

If a local authority member wishes to resign, they must resign, in writing, in accordance with the process set out for resigning in the Council policy for local authorities.

## GENERAL BUSINESS



<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Technical and Infrastructure Program and Capital Project Updates
<b>REFERENCE</b>	1790064
<b>AUTHOR</b>	Shane Marshall, Director Technical & Infrastructure Services

### SUMMARY

This report is tabled for the Local Authority, to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

### BACKGROUND

As part of the annual plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year.

Each meeting will have updates associated with the annual plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

- 108 – Veterinary and Animal Control Services.
- 116 – Lighting for Public Safety.
- 118 – Local Road Maintenance & Traffic Management.
- 119 – Local Road Upgrade and Construction.
- 122 – Building Infrastructure Services.
- 129 – Waste and Environmental Services.
- 169 – MS Public Works and Infrastructure.

### GENERAL

<b>Service Profile:</b>	<b><u>108 - Core – Veterinary and Animal Control Services</u></b>
<b>Business Unit:</b>	<b><u>Veterinary and Animal Control</u></b>

Action ID:

**Provide program outcome statistics to Local Authority and Council meetings**

Community: Ramingining

Reporting Month/ Period: May-June 2023

Overall Comments:

- Dr Tania and Vet nurse Sarah visited Ramingining from 5 - 9 June for a full veterinary visit. Unfortunately due to ceremonies and community events it was very quiet. Community members seemed disinterested in the program and receiving veterinary services so the numbers were reduced.
- Next Visit to community: Dr Erica and Dr Tania will be visiting from 10 - 21 July with two Melbourne University veterinary students.



Service Delivery Table:

<b>AMP Delivery: Ramininging</b>	<b>This period of reporting</b>	<b>Calendar Year to date</b>	<b>Last year's Annual delivery</b>
<b>Dogs De-sexed</b>	6	11	15
<b>Cats De-sexed</b>	1	5	7
<b>Community consultations</b>	2	32	71
<b>Remote/Phone consultations</b>	4	15	N/A*
<b>EARC Veterinary Cabinet medication dispensed</b>	3	8	
<b>Minor procedures/other surgeries</b>	1	3	
<b>Parasite Treatments</b>	133	271	85
<b>Euthanasia</b>	2	3	N/A*
<b>Private practice consultations (Mainland)</b>	2	16	
<b>TOTAL Engagements</b>	154	364	<b>178</b>

Community Education Activities:

- The planned school trip to Ramininging School on the 7 June was cancelled due to a critical incident at the school. The school has asked to postpone until term three if possible.

Staff Education/Training Activities:

- On 3 and 4 May we held the first 'East Arnhem One Health Workshop. This was a training workshop for Miwatj Environmental Health staff from all six mainland EARC communities, the AMRRIC Community Training and Education Coordinator and the EARC Animal Management team. Dr Maddy was one of the keynote speakers at the event, giving a presentation on the overall EARC Animal Management Program, how it works and how a collaboration with Miwatj staff on the ground could benefit both parties. She also presented on the new online referral booking system (via Smartsheet forms) to assist community members to report any animal related concerns directly to the AMP team.
- The AMP team had veterinary training with Dr Maddy on Thursday 4 May and Friday 5 May. Training including use of the blowpipe, AMRRIC app training and Worksafe Guardian training. Also discussed was how we can better provide veterinary services to community members throughout the dry season and then ramp up brown tick control at the beginning of the next wet season.

Additional Collaborations/Stakeholder Engagements:

- Miwatj Public Health team did house visits with Dr Tania and Sarah during the June visit. They assisted speaking to owners and families about why we give out parasite treatments to the animals. The workers were very helpful, enthused and passionate about what we do.
- Dinybulu Homelands - Dr Maddy emailed Tammi from Alpa to ask again if they would like contracted veterinary services during our two week trip in July. Tammi has asked Maddy to send through a quote on 22 June. Dr Maddy has quoted for three days of veterinary work on 11, 12 and 13 July if they want to book it in. There was still no response as of 3 July.

- Council Presentation: Dr Maddy presented to the June Council Meeting about the Animal Management Program and the current collaborations we are working on. She spoke about the positive impacts these are having on our program.

Concerns/Challenges:

- Dangerous dogs: three pet owners requested dangerous dog signs to be placed at their properties
- Animal welfare concerns/cases:
  - Turtle with very poor husbandry that received advice from Dr Tania.
  - Dr Tania and Sarah made a quick trip to Rin to assess some very malnourished dogs. The homeland is in desperate need of veterinary services.

Any Issues or Concerns that need to be addressed at Local Authority or Council Meeting:

Community residents generally quite disinterested in the animal management services. Any thoughts from Local Authority on how we should address this.

Follow-Up List for next Visit

- Outstation visits to be scheduled in 2023 if funding is available through Dinybulu rangers/Alpa.
- De-sexing numbers were reduced across the 2022 year so the plan in 2023 is to have extra focused vet visits for routine de-sexing with extended stays in community if accommodation is available



**Service Profile:** 116 - Core - Lighting for Public Safety  
**Business Unit:** Transport Infrastructure

Action ID:

**Manage, maintain and upgrade streetlights in Raminging**

Post Wet Season Inspection

The post wet season inspections are being organised at all community locations on street and solar public lighting – the audit will be finished prior to the end of July and repairs arranged based on the audit results in August.

**Service Profile:** 118 - Core - Local Road Maintenance and Traffic Management  
**Business Unit:** Transport and Infrastructure

Action ID:

**Manage the maintenance and upgrade of local roads drainage and pedestrian infrastructure under core allocated funds and grant project funding.**

**Local Road Maintenance and Upgrade Ramingining.**

The first of the bi-annual grading rounds is underway in Ramingining with the awarded contract BV Contracting Pty Ltd on the gravel road network and the internal roads shoulders.



## **PUBLIC NOTICE MAINTENANCE ROAD WORKS**



Please be advised that road maintenance Grading works will be undertaken in the following locations within and around Ramingining Community

**Barge landing road**  
Commencement Date: Monday 3<sup>rd</sup> of July 2023  
Expected Completion Date: Tuesday 11<sup>th</sup> of July 2023

**Internal roads**  
Commencement Date: Tuesday 11<sup>th</sup> July  
Expected Completion Date: Wednesday 12<sup>th</sup> July 2023

**Homelands access Roads:**  
Commencement Date: Wednesday 12<sup>th</sup> July 2023  
Expected Completion Date: Sunday 23<sup>rd</sup> July 202

During road maintenance works, motorists are advised to drive with care, obey all temporary traffic signs, look out for hazards, plant machinery and road maintenance workers on the roads.

Please direct any concerns to email:  
[publicandtransport@eastarnhem.nt.gov.au](mailto:publicandtransport@eastarnhem.nt.gov.au) [info@eastarnhem.nt.gov.au](mailto:info@eastarnhem.nt.gov.au)  
Nhulunbuy Office Phone: (08) 89868986







Ramingining Barge Road works currently underway



Councillor Robert Yawarngu on the aerial roads audit survey

**Service Profile:** 122 - Support – Building and Infrastructure Services  
**Business Unit:** Technical and Infrastructure

Action ID

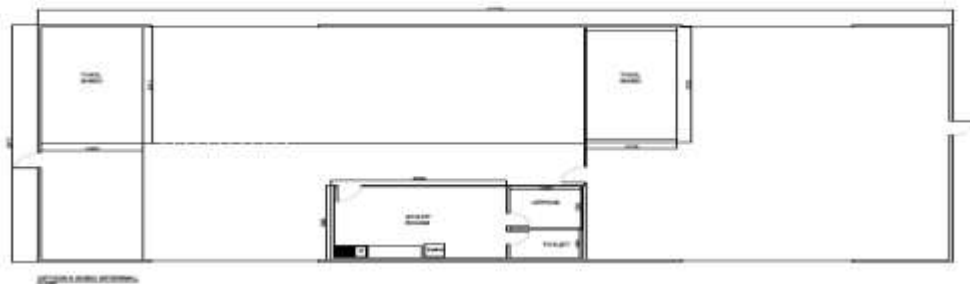
Provide relevant Program / Project updates to every Local Authority community meeting as required.

Conduct minor and capital upgrades to various council controlled buildings throughout the region, in line with the allocated budget and completion time lines per community.

Undertake security upgrades at operational facilities and council housing.

**Lot 96 MS /Public Works Shed**

Roofing and Wall sheeting upgrades / internal amenities renovations.



PROJECT NO.	1007 PWD CONSTRUCTION	ADDRESS	LOT 96 Ramasing	DATE	10/07/2023
PROJECT NAME	LOT 96 CONSTRUCTION	CLIENT	Lot 96 Ramasing	DESIGNER	Lot 96 Ramasing
PROJECT LOCATION	Lot 96 Ramasing	PROJECT NO.	1007 PWD CONSTRUCTION	PROJECT NAME	LOT 96 CONSTRUCTION
PROJECT NO.	1007 PWD CONSTRUCTION	ADDRESS	LOT 96 Ramasing	DATE	10/07/2023
PROJECT NAME	LOT 96 CONSTRUCTION	CLIENT	Lot 96 Ramasing	DESIGNER	Lot 96 Ramasing
PROJECT LOCATION	Lot 96 Ramasing	PROJECT NO.	1007 PWD CONSTRUCTION	PROJECT NAME	LOT 96 CONSTRUCTION



### **Design and planning 5%**

#### **RFTMCML230220 – Staff Housing Fencing Upgrade**

East Arnhem Regional Council has works underway for the removal and replacement of old 1.2m high perimeter fencing and gate hardware, with the supply and installation of new 1.8m high security fencing, gates and locking hardware on selected staff housing property boundaries.



### **In progress – Completion 35%.**



<b>Service Profile:</b>	<b><u>129 - Core - Waste and Environmental Services</u></b>
<b>Business Unit:</b>	<b><u>Regional Waste and Environment</u></b>

**Develop and implement environmental management plans for all Council operated Waste Management and Transfer Station Facilities**

Environmental Management Plans (EMP) have been developed and implemented across the six landfill facilities at Umbakumba, Milyakburra, Ramingining, Milingimbi, Gapuwiyak and Galiwin'ku. Three draft EMPs are currently being prepared for Angurugu, Yirrkala and Gnyangara Transfer Stations.





**Project Status – Partially Completed 75%****4.1.5.6 Construct Listed Waste Compounds at the Ramington Waste Management facility**

As reported in May 2023 Local Authority meeting, construction of listed waste compounds at the Ramington Waste Management Facility has been fully completed. EARC Municipal Services have completed all the earth moving and heavy machinery works to develop earth bunded separation bays for; tyres, batteries, whitegoods, greenwaste, scrap metal, e-waste and construction waste

**Project Status – Complete 100%****Develop a Master Site Plan for each of Council's Waste Management Facilities.**

Updated master site plans are planned for development in FY22. All six landfill sites historic data will be reviewed, as well as future planning to schedule out new waste cells and life of facility estimations. Currently, all site plans are in draft form and nearing completion.

**Project Status – Ongoing 50%****Implement and conduct a quarterly community household rewards program for waste and environmental practices in each community in conjunction with the Community Development program in each community.**

Planning has begun to conduct rewards programs in conjunction with the quarterly community clean-ups. A Bulk Waste Clean-Up was conducted across all nine communities during the week of the 6 to the 10 February.

Waste Services are hoping to grow the rewards programs across all nine communities as part of the Quarterly Hard Rubbish Cleanups. It is planned to continue to roll out Tidiest Yard awards, as well as prizes for Cash 4 Container Recycler of the Year in each Community

**Project Status – Ongoing****Coordinate and monitor quarterly waste bin audits and repairs in conjunction with the Municipal Services Program in each community.**

Waste Services have been trialing the use of Konect software for wheelie bin audits. Due to the success of these audits, this financial year all bin repairs/audits will begin to be captured through Konect, with the assistance of Municipal Services.

The first Wheelie Bin audit has been completed and the Municipal Services Teams have been busy repairing and replacing broken bins identified during the bin audit.

**Project Status Ongoing**



**Enter into partnerships and agreements, particularly for the transport or processing of recyclable material, to maximize the recycling opportunities for East Arnhem communities.**

Currently, Council have ongoing recycling partnerships with:

- Sea Swift (Barging of materials back to Darwin).
- Envirobank (Container Deposit Scheme).
- Ecocycle (Household Batteries).
- Mobilemuster (Mobile Phones and Accessories).
- TechCollect (E-Waste).
- TyreCycle (Tyres).
- Sell & Parker (Scrap Metal and lead acid batteries) and
- Veolia (Waste Oil and other hazardous materials).

#### **Project Status – Ongoing review and assessment**

**Undertake and report on the removal of recycling streams within each community location.**

Waste Services are always looking at improving its recycling program and options for community. The below graphic illustrates what and how much was recycled from Ramingining between 1 July 2022 and 30 June 2023. The two big successes during this financial year has been the completion of the scrap metal removal project in Ramingining, where 426 tonnes of metal were recovered and our waste oil project which removed over 3,000 litres of old oils from the community.





*The MS Team sorting and loading recycling material for shipping*

**Implement and manage appropriate public area litter infrastructure and collection schedules within all communities.**

Waste Services are trying to setup a visit with Keep Australia Beautiful NT to assist in the development of community specific litter management plans, provide some education to local organisations and provide some strategies that are working in other communities. Visits are being organised of the first week of August, with a follow up in October/November.

As well as KAB NT, EARC engaged a consulting team to canvas the local residents to identify potential issues with litter and investigate community led initiatives to improve litter management in East Arnhem Land. This project is nearly completed with the results expected in August.

The goal of the Council's litter management strategy is to have all communities looking as good as the below pictures from Ramingining. This public space is a popular walkway from the shops to the clinic and their homes yet with some simple litter bins, great work from the MS Team and community residents willing to use the bins they have some beautiful walk ways around the town.

<b>Service Profile</b>	<b>169 - Core - Municipal Services</b>
<b>Business Unit:</b>	<b>Technical and Infrastructure</b>

### Municipal Services Shed & Yard Tidy

Natasha, Taryn, Wesley & Ben travelling to communities to assist the Municipal Teams with organisation of yard and MS sheds.



*Helping the boys out at Ramingining*

### Municipal Services Supervisor Commenced

A special thank you to Frank Durrurrnga - Municipal Services (MS) Team Leader, for your hard work and assistance while the MSS Position was vacant. Thank you also to the MS Officers Martie Rarrkalmuma, Fred Moniryniry, Adam Gaykamangu and Fabian Gaykamangu for attending work and looking after your community.

We are happy to announce that we have appointed Craig Walker in the role of Municipal Services Supervisor, Craig has a wealth of knowledge from previous roles as a ranger and cleaning and sorting waste facilities in WA and NT.

Craig will make a smooth transition into the Public Works/Municipal team with proven experience in Land management, including weed and pest eradication. Craig attended the Nhulunbuy Regional Office for three days of training before flying back to Ramingining. A further onsite induction is scheduled for 10th/11th July. I am sure you will all make Craig feel welcome as he settles into his new role.

### Ramingining Oval Lighting Towers

Templates and bolts for the poles are in Darwin along with all other materials; the contractor is scheduled to mobilise to Ramingining around 20 – 21 July 2023.





### Irrigation Ovals

There has been a lot of damage to the irrigation system at the Ramingining Oval, with vandalism to the irrigation pits and sprinkler heads. New pit lids have been ordered and will be screwed back down to prevent tampering.

Constant attacks on the irrigation pits (turning valves off) caused pipes to burst because of the enormous pressure on them. We are now in the Dry season, and delays in plumbers being able to attend and source parts will only affect the playing surface and increase the risk of having no field to play on.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

### **RECOMMENDATION**

**That the Local Authority notes the Technical and Infrastructure report.**

### **ATTACHMENTS:**

There are no attachments to this report.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	8.3
<b>TITLE</b>	Youth, Sport and Recreation Community Update
<b>REFERENCE</b>	1767307
<b>AUTHOR</b>	Peter Dunkley, Regional Manager Youth Sports and Recreation

**SUMMARY**

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

**BACKGROUND**

The Youth, Sport and Recreation program aims to strengthen young people, helping them live happy, healthy lives. As such, we deliver a range of funded activities and programs which strengthen and support their connection to body, mind, kinship and culture.

**GENERAL**

The Youth, Sport and Recreation program seeks input, feedback and support from the Local Authority in an effort to continually improve what we do. Please note the following updates for Youth, Sport and Recreation in your community.

- Community staffing update.
- Current after School hour's programs.
- School holiday programs.
- Upcoming events.
- Remote Sports Program (formal and informal competition, visits from peak sporting bodies).
- Youth Diversion (Yirrkala/Gunyangara, Milingimbi, Ramingining, Gapuwiyak).
- Program success / challenges.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That the Local Authority notes the Youth Sport and Recreation report.**

**ATTACHMENTS:**

There are no attachments to this report.

**GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	8.4
<b>TITLE</b>	Council Operations Report
<b>REFERENCE</b>	1788306
<b>AUTHOR</b>	Jennifer Newton, Council Operations Manager

**SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information or updates to members.

**BACKGROUND**

In line with Guideline 1: Local Authorities; it is a requirement for a report to be included on service delivery issues in the local Authority area.

**GENERAL**

Over the past two months East Arnhem Regional Council in Ramingining has worked to build partnerships with community stakeholders, in an effort to encourage service providers within Ramingining to work together, to increase the success of community run projects, events and partnerships.

Council ServicesStaff:

Please welcome Senior Cleaner and new staff member, Salote Streil. Salote transferred over to us from Galiwinku with her dog Peanut.

Community Development Program (CDP)

I am meeting with CDP every fortnight with the aim of CDP participants doing activities within East Arnhem Regional Council (EARC) business units such as: Youth Sport and Recreation, (YS&R), Aged Care and Council Delivery Service (CDS).

There is one participant who has shown an expression of interest in undertraining activities at Youth Sport and Recreation for four weeks. Once we have cultural advice that the candidate is suitable, EARC will proceed with this placement.

Although Council is willing and able to take someone for council office activities, there isn't anyone that CDP can provide citing that either there is no interest, candidates are away at funerals, or on holidays.

### NAIDOC Day

CSD, Aged Care and Disabilities services and Youth Sport and Recreation collaborated to facilitate an event to recognize NAIDOC Day. Our focus was on connecting the senior members of our community with youth and children, this was done via an AFL game.

Aged Care participants and Careers NT participants were invited to join us at the oval for pizza, drinks and to watch the football. It was a lot of fun and a great way to connect people together.



*Figure 1 Aged Care enjoying Naidoc Day*



*Figure 2 Jennifer making pizza for community during Naidoc Day event*



*Figure 2 Careers NT enjoying the Naidoc Day event*

### Community Night Patrol (CNP)

CNP remains a strong program. There is a new van which is proving to be a highlight with residents who are preferring this mode of transport over the previous vehicle. CNP staff work with police to provide the community support that is required each night. It is noted that a lot of antisocial behaviour happens after the patrol hours.



### Municipal Services

Municipal Services has recruited a supervisor for the team, his name is Craig Walker. Frank Durrurrnga will step down as acting Municipal Services Supervisor and will return to his role as Team Leader. Frank and the team have done a great job over the past months.

### Aged Care and Disability

This program is strong and provides high quality services to the people in their care. All staff work hard to deliver best practice care and services.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

### **RECOMMENDATION**

**That Local Authority notes the Council Operations Report.**

### **ATTACHMENTS:**

There are no attachments to this report.



## GENERAL BUSINESS



<b>ITEM NUMBER</b>	8.5
<b>TITLE</b>	Corporate Services Report
<b>REFERENCE</b>	1791525
<b>AUTHOR</b>	Michael Freeman, Corporate Services Manager

### SUMMARY

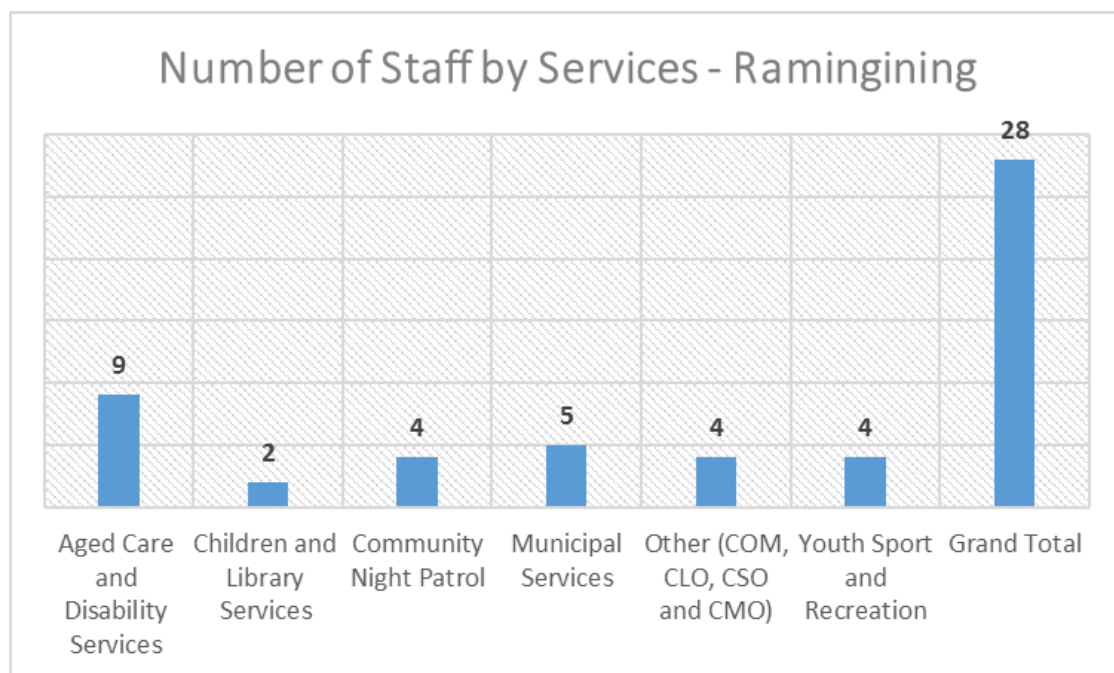
This report presents the financials plus employment statistics as of 30 June 2023 within the Local Authority area.

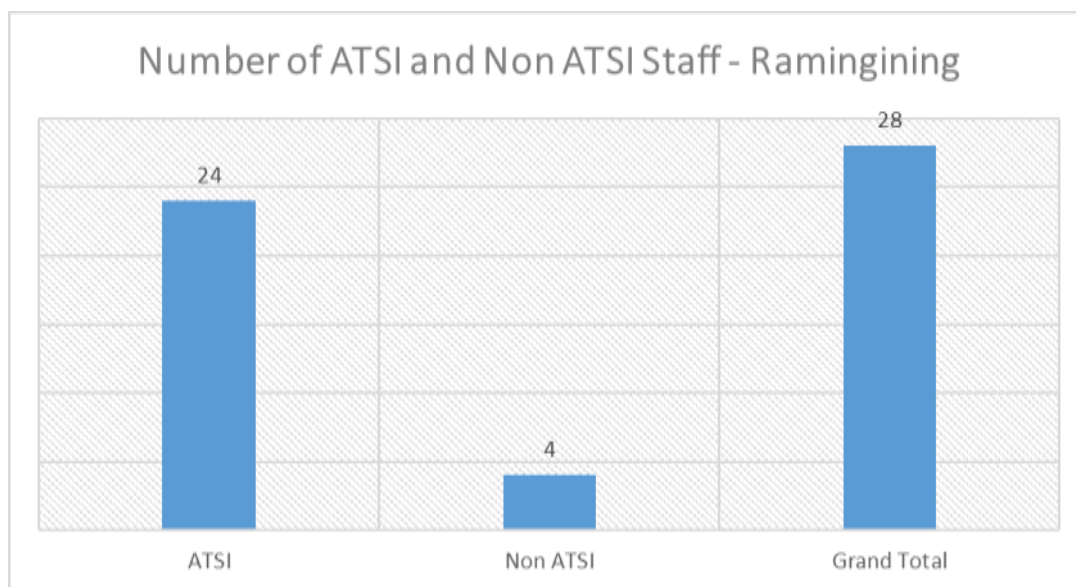
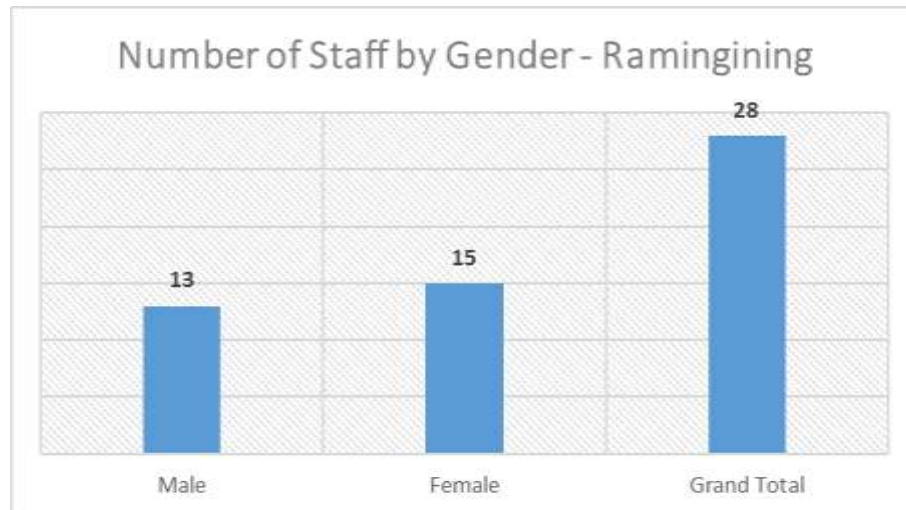
### BACKGROUND

Local Authorities need to consider the Finance Report carefully as it details the current actual figures against the budget for the Local Authority area. Also the report details the number of staff against the different service areas.

### GENERAL

#### Employee Statistics:





Vacancies as of 30 June 2023:

Position	Level
Aged Care & Disability Services Support Worker	Level 1
Municipal Services Officer	Level 1
Municipal Services Officer	Level 1
Youth Sport & Recreation Coordinator	Level 6

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**RECOMMENDATION**

**That the Local Authority receives the Financial and Employment information as of 30 June 2023.**

**ATTACHMENTS:**

1 [↓](#) INCOME AND EXPENSE STATEMENT - Ramingining

EACH REPORTING LOCATION INCOME AND EXPENSE STATEMENT YEAR TO DATE 30 JUNE 2023	Raminging		
	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
<b>OPERATING REVENUE</b>			
Grants	971,874	1,171,433	(199,560)
User Charges and Fees	843,882	856,069	(12,187)
Rates and Annual Charges	786,359	776,122	10,237
Interest Income	-	-	-
Other Operating Revenues	158,669	33,889	124,781
Council Internal Allocations	(10,000)	(10,000)	-
Untied Revenue Allocation	1,113,110	1,113,110	-
<b>TOTAL OPERATING REVENUES</b>	<b>3,863,894</b>	<b>3,940,623</b>	<b>(76,730)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	1,598,781	1,748,157	(149,376)
Materials and Contracts	542,728	1,029,122	(486,394)
Elected Member Allowances	-	-	-
Elected Member Expenses	-	-	-
Council Committee & LA Allowances	2,746	9,774	(7,028)
Depreciation and Amortisation	-	-	-
Interest Expenses	-	-	-
Other Operating Expenses	1,147,159	831,100	316,059
Council Internal Allocations	1,233,136	1,246,242	(13,106)
<b>TOTAL OPERATING EXPENSES</b>	<b>4,524,550</b>	<b>4,864,395</b>	<b>(339,845)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(660,656)</b>	<b>(923,771)</b>	<b>263,116</b>
Capital Grants Income	2,500	-	2,500
<b>SURPLUS / (DEFICIT)</b>	<b>(658,156)</b>	<b>(923,771)</b>	<b>265,616</b>
<b>Remove Non-Cash Item</b>			
Add Back Depreciation Expense	-	-	-
<b>Less Additional Outflows</b>			
Capital Expenses	-	(961,166)	961,166
Carried Forward Revenue for FY2024	-	(121,292)	121,292
Transfer to Reserves	-	(61,135)	61,135
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>-</b>	<b>(1,143,594)</b>	<b>1,143,594</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>(658,156)</b>	<b>(2,067,365)</b>	<b>1,409,209</b>
<b>Add Additional Inflows</b>			
Carried Forward Grants Revenue	870,650	869,325	1,325
Transfer from General Equity	-	-	-
Transfer from Reserves	-	1,436,698	(1,436,698)
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>870,650</b>	<b>2,306,024</b>	<b>(1,435,374)</b>
<b>NET OPERATING POSITION</b>	<b>212,494</b>	<b>238,658</b>	<b>(26,164)</b>
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